Brief Notes of the First Neighbourhood Plan Steering Group 9th February 2026

Present: David Denman, Simon Davies, Reg Symonds & Sarah Gresty(clerk)

Apologies: Debbie Rolfe

Examples of questionnaires were looked at and discussed

Map to show potential development sites

Good explanation of context.

Main Topics of questionnaire Transport, Planning, Health

Incentives to get people to respond. Agreed that a cash draw would be used as an incentive.

Additional question for questionnaire Are you aware there is a parish council website?

If you need help to complete this form please contact

Time Line & Actions

An up to date map - **David**

Draft Questions - **David**

Once questions collated design questionnaire with a mixture of multiple choice, tick box and text boxes – **Reg**

Questionnaire to be finalised at the next meeting a draft to be circulated prior to this.

Free online survey distribution with QR code – **Reg**

Website. RCC links will cease on 31 March. Download as much information as possible for the website. – **David/Simon Houghton**

Next meeting to agree Wed 4th March to finalise questionnaire – Sarah to organise

Next Actions

Reg to print questionnaires

Launch date 13 April at the Parish Meeting

To distribute all questionnaires by end of April

Deadline for questionnaires to be back 31 May various locations to be identified to collect questionnaires. 3 x pubs, village shop, village hall post box, plastic boxes in drives of a few people in more outlying areas

Results at the fete 12 July.